

FDCHFP Fall Update

Family Day Care Home Food Program (FDCHFP)

August 19, 2026



Welcome and Introductions



Introductions

- Welcome & opening remarks
- Meet the LDOE Nutrition Support team
- Introductions from sponsors & partners



Meeting Basics

- Please silence cell phones to reduce noise and interruptions



Facility Map

- **Bathrooms:** Located down the main hallway to the left
- **Snack Machine:** Available in the central lobby area
- **Cafeteria:** Open on the ground floor level



Today's Schedule of Events

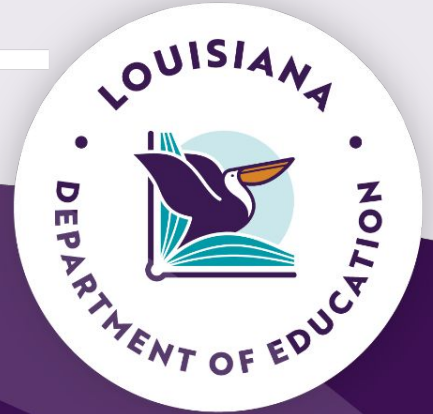
9:00 AM	Registration
9:30 AM	Office of State Fire Marshal
10:30 AM	FDCHFP Discussion
11:30 AM	Questions & Sponsor Applications
12:00 PM	Sponsor's Association Meeting



State Partner updates

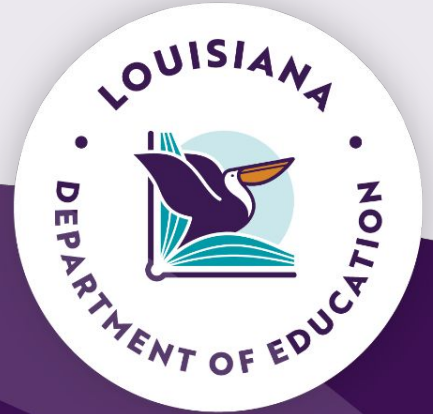


LOUISIANA OFFICE OF STATE FIRE MARSHAL



FDCHFP Program updates

David Thibodeaux



Program updates



Orchard Platform

Orchard System

Online application system

Orchard Pilot

Controlled parallel testing and workflow validation for FDCH sponsors.



Integrity & Security

KidKare Geolocation Monitoring

Confirm your monitors' presence at the residence using real-time GPS validation for all sponsor monitoring forms.

Future KidKare Enhancements

Meal count entry is restricted to approved residences. Sponsor reports on location anomalies.

Fire Marshal Review Timestamp

Can be used as a claim validation tool and/or a trigger for household contacts/follow up review.



Email Security



Email Security

- Beware of spam.
- Official state emails always end in **LA.Gov**.



Applications and Rates Updates

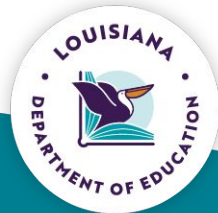
Sponsor Applications & Purchasing

- **FY 2027 Sponsor Applications:** Due September 11, 2026.
- **Purchase Approval Limit:** Increased to \$1,500.
- **Purchases Over \$1,500:** Require state approval.

Rates Updates



Reimbursement Rates and Updated Travel Regulations were emailed out to sponsors and also put on the LDOE website.



Status of the Program



21

Sponsors



3,966

Homes

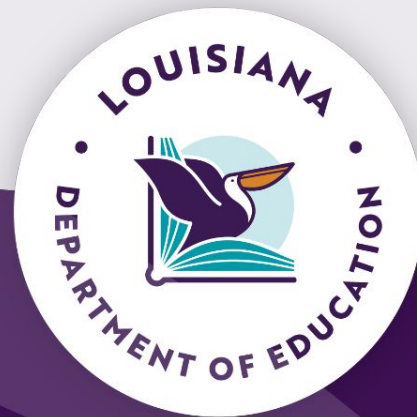
Program Outlook & Discussion

- **Oct. 31, 2021:** 27 Sponsors / 8,943 Homes
- What does this mean?
- Why is this important?
- Where is this program going?



Training Requirements

Charelle Morgan



Civil Rights Training Requirement

Annual Civil Rights training is mandatory.

- This training ensures that individuals involved in all levels of administration of programs that receive federal financial assistance understand federal laws, regulations, instructions, policies and other guidance.
- Training must be conducted annually for all Sponsor Staff and providers.
- Nondiscrimination Statement/“And Justice For All” Poster.
- Civil Rights Resources.

This institution is an equal opportunity provider.
Esta institución es un proveedor que ofrece igualdad de oportunidades.



Compliance Monitoring

Alicia Murphy



Biennial Financial Verification Reviews



Biennial Cycle

State conducts Financial Verification Reviews every other year.



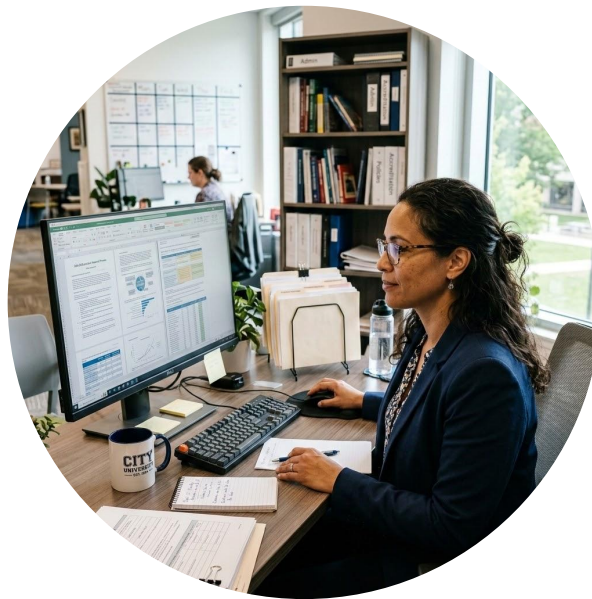
Alternating Years

Scheduled during years without a compliance monitoring review. High risk or Seriously deficient sponsors receive yearly reviews.



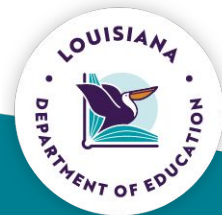
Compliance Monitoring (CM) Reviews

- ✓ Center staff and CN Resources will now assist with CM Reviews.
 - CNR with conduct 50% home visits prior to review date
- ✓ CM Review Preparation/ Expectations
 - 60% Pass Rate
 - ALL monitorings must be unannounced
 - All meals claimed must be monitored within fiscal year
 - Minimum of 3 Monitoring within fiscal year



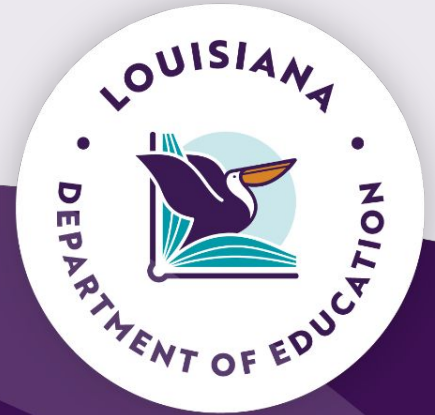
Compliance Monitoring (CM) Review Observations

- ✓ Incomplete Monitoring forms
 - 5 day reconciliation
- ✓ Incomplete/Missing Household Contact forms
 - Working providers
- ✓ Annual Provider Training
 - Provider Must attend initial or make up training
 - If provider does not attend (Seriously Deficient process must be initiated.



Provider Participation

A.B. Parrino



Call in list

- ✓ ✓ Paper and Phone call in lists
- ✓ KidKare provider calendars must be marked inactive on days/meals where providers are not participating. Entries are time stamped.
- ✓ LDOE and CNR will use the KidKare calendar as the call in list of record when making unannounced visits.



Household Contacts Triggers

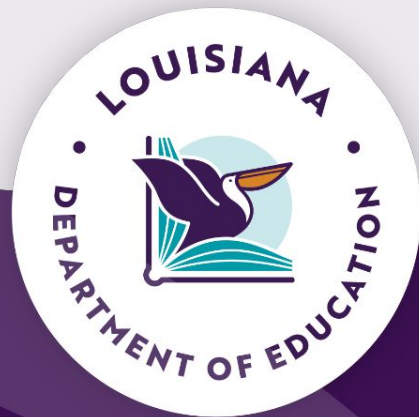
Required for:

- All working providers.
- SD providers during noncompliant monitoring.
- Child missing 2 monitoring visits.
- Inaccurate enrollment information.
- Written complaints received.
- Any State or Federal agency non-compliant visit during meal times.



KidKare

Tammy Bloyed

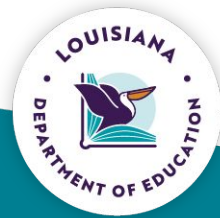


Kidkare Utilization

78% of providers in Louisiana are utilizing kildare for daily records and claiming.

This is based on claim data and not a representation of how many providers are actually maintaining daily records in real time.

Compare your providers to the 78%. Where do you stand?



Milk Update

One-Year olds must receive whole milk

Children ages 2 & up may be served any fat-level of milk

Serious Deficiency

Shae Williams





Serious Deficiency Focus

- Serious Deficiency determinations are a central focus of compliance reviews.
- Corrective action plans are critical for resolution.

Please contact childnutritionprograms@la.gov

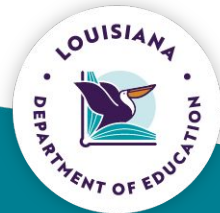


Serious Deficiency Letter Reviews

Review and update CACFP letter templates annually for current guidelines and policy compliance

Ensure that quality checks are being made prior to mailing deficiency letters

Ensure accurate and consistent serious deficiency [timelines](#)



Serious Deficiency Resources

<https://cnp.doe.louisiana.gov/>

Resources tab

Search text: Deficiency

By Program: FDCH

Letter Templates,
USDA Guidance,
LDOE Guidance,
Regulatory Verbiage,
Provider Appeals Handouts,
Processes, and
Timelines

TEXT SEARCH ^

Search by title or tag.

BY RESOURCE TYPE v

BY PROGRAM ^

☐ CACFP (4)

☒ FDCH (9)

BY DATE v

BY TAGS v

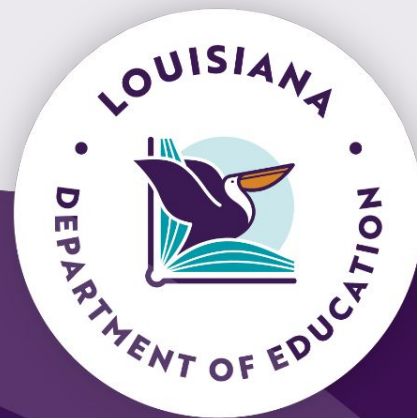
☐ Table View

Search

Resource FDCH CACFP New Sponsor Information Program Guidance State Agency Procedure Serious Deficiency Training Module: Serious Deficiency Process	04/10/2026
Resource FDCH CACFP State Agency Procedure Serious Deficiency Appeals Procedures for Institutions	04/10/2026
Resource FDCH CACFP State Agency Procedure Serious Deficiency Manuals and Handbooks Serious Deficiency Procedures	04/10/2026
Resource FDCH State Agency Procedure Serious Deficiency Notice of Serious Deficiency - Template	04/10/2026
Resource FDCH Regulatory Guidance Program Guidance State Agency Procedure Serious Deficiency List of Deficiencies for Organizations	04/10/2026
Resource FDCH Program Guidance State Agency Procedure Serious Deficiency List of Deficiencies/Verbiage for Day Care Homes	04/10/2026
Resource FDCH State Agency Procedure Serious Deficiency Provider Appeals Handout	04/10/2026
Forms CACFP FDCH Regulatory Guidance Federal Regulations Serious Deficiency Manuals and Handbooks USDA Serious Deficiency Suspension, Appeals Handbook	04/10/2026
Resource FDCH Program Guidance Serious Deficiency Timelines for Serious Deficiency Letters	08/18/2026

Applications

Michelle Buhler



Application Reminders

- ✓ All signatures either must be original or docusigned. If original signatures, please sign in [blue](#).
- ✓
✓ ✓ Attachments need to be clear and legible.
- ✓ Applications are due no earlier than Friday, September 11, 2026.

